

Josh Witt

@guniv

Organized, tech savvy communicator looking for work in the world of digital communications and writing. Full portfolio available at <https://guniv.net>.

Experience *(references available upon request)*

Freelance Work / Feb 2024 - Now

- Providing communications content and consulting to businesses and individuals
- Compiling extensive technical documentation for projects, writing guides and tutorials for users with limited knowledge of subject matter
- Offering IT consulting to small businesses as well as friends and family to maintain home networks as well as home servers and self-hosted applications

Pacific Northwest National Laboratory / *Communications Professional* / Jun 2023 - Feb 2024

- Created documents, webpages, and general copy in support of strategy and content of PNNL programs as well as U.S. Department of Energy programs
- Organized "Justice Week 2023" campaign to correspond with a Department of Energy initiative, including social posts and building out a webpage to promote
- Managed three separate email newsletters including preparation and review process

MIT Lincoln Laboratory / *Associate Science Writer* / Dec 2020 - May 2023

- Proactively sought out story leads and simplified complex technical language to highlight work and achievements of Lincoln Laboratory and its people
- Collaborated and built relationships with staff and leadership to produce relevant stories
- Managed important projects, including a website redesign, and served as team's primary point of contact for technical issues

Global Business Coalition for Education / *Digital Marketing Assistant* / Nov 2020 - Nov 2021

- Crafted social media content and email marketing campaigns, including a "welcome" email series for new subscribers
- Generated content live during events to provide ongoing social media coverage of efforts

Digital Marketing Intern / June - Oct 2020

- Managed social media content, including impactful tweets that drove over 2,000 event registrations and generated over 25,000 social media engagements through a mix of organic and paid content

Oak Ridge National Laboratory / *Science Writing Intern w/ NScD* / July 2018 - Jun 2019

- Interviewed leading scientists and researchers to create features, story tips, fact sheets, and internal communications materials on cutting-edge science
- Contributed to directorate-specific and laboratory-wide communication efforts
- Created "Inside the Innovations" social media campaign to highlight staff

The Knoxville Mercury / *Reporting Intern* / Jun 2016 - Sep 2016

- Conducted research for other reporters' stories and copy edited articles for print edition
- Wrote feature stories and conducted interviews offering readers an inside look at the exciting developments shaping the city's economy
- Monitored press releases and translated their contents into engaging stories

Volunteering

Big Orange Robotics / *Team Captain & Founder* / Oct 2018 - May 2019

- Organized all aspects of this collegiate robotics team including fundraising and recruitment

L&N STEMpunks / *Communications & Business Mentor* / July 2015 - July 2018

- Mentored high school students in communications and annually raised \$50,000 for team

Education

University of Tennessee / *B.S. in Communication, 2019* / Major: Journalism & Electronic Media

Skills

Facebook Pages - Google & Twitter Analytics
MailChimp - Slack - Discord - Google Suite/Apps
Microsoft Office - CM Systems - Trello - and more

Awards

2016 Media & Technology Innovation Award
Comcast selected the robotics team I mentored based on our "robust, unified digital campaign."